



Apollo Career Center is accepting applications for the position of:

CUSTODIAN

3rd Shift (9:30 p.m. – 6:00 a.m., Sun. – Thurs.)

STARTING DATE:	September 2019
REPORTS TO:	Facilities and Grounds Manager
SALARY RANGE:	<ul style="list-style-type: none">• based on appropriate salary schedule, commensurate with experience
BENEFITS:	<ul style="list-style-type: none">• medical/dental Insurance• life insurance• vacation, sick and personal leave• uniforms
WORK WEEK/YEAR:	260 day year-round calendar, 8 hour days, overtime available
MINIMUM QUALIFICATIONS:	<ul style="list-style-type: none">• high school diploma or equivalent• ability to pass criminal background check• ability to perform work associated with daily cleaning of buildings• ability to operate basic mechanical cleaning equipment• ability to climb ladders and learn how to operate a lift
RESPONSIBILITIES:	<ul style="list-style-type: none">• sweep, clean and scrub floors on a regular basis• scrub and clean restroom fixtures and keep restrooms stocked with supplies• dust properly and regularly throughout assigned areas• empty waste receptacles and remove materials daily, more often if indicated• police exterior of buildings and parking lots and pickup/remove waste material whenever present• notify supervisor of equipment and facilities needing repair or replacement• replace light bulbs as necessary• paint areas when directed• setup rooms for conferences/lectures• move furniture and equipment as necessary• remove ice/snow from entryways and sidewalks
MATERIALS TO SUBMIT:	Application (available at: https://www.apollocareercenterhs.com/jobs-at-apollo/)
APPLICATION DEADLINE:	August 30, 2019
APPLY TO:	Nick Michel, Facilities and Grounds Manager Apollo Career Center 3325 Shawnee Rd. Lima, OH 45806-1454 Phone: 419-998-2907 Email: nick.michel@apollocc.org